

## **CENTERPOINTE IS A TOBACCO FREE ENVIRONMENT**

**Job Title:** Behavioral Health Technician

**Date of description:** 08/01/2016

**Position Supervisor:** Technician Supervisor

**Pay Grade:** Hourly, non-exempt. Full- or Part-Time positions are possible, depending on current openings. May be eligible for benefits in some programs.

**Job Summary:** Ensure a clean, safe environment for the clients/patients and staff. Supervision of participant activities and enforcement of facility rules and procedures. Communicates with clinical staff on status of clients and environment. Remains awake and alert during scheduled shift. Works actively and cooperatively as a member of the program team. (May)Transport clients using agency or personal vehicle upon request.

### **Essential Functions:**

1. Attend all scheduled shifts. Make arrangements/accommodations when unable to work as scheduled
2. Supervise clients, encourage compliance with facility rules
3. Identify changes in client affect & behavior, record observations and alert other staff as needed
4. Log observations, document program participation, maintain accurate client status records
5. Keep updated through reading log, evaluations, contact notes and other related treatment documents
6. Respond to crisis and make appropriate interventions.
7. Complete scheduled rounds
8. (May be required to) distribute meds, maintain med logs, following State Med Aide procedures
9. Ensure and maintain a clean environment, including performing cleaning duties
10. Participate in outings, provide general support
11. Transport clients
12. Be awake and alert during working hours

### **Other Job Functions/expectations:**

1. Participate as a team member
2. Complete all assigned tasks in a timely manner
3. Maintain required documentation and/or other program goals
4. Willing to work overnights, weekends and holidays
5. Maintain Compliance with agency trainings/certifications (i.e. CPR, NCI, NEO)
6. Maintain timely completion and compliance with Relias Learning coursework
7. Attend regularly scheduled meetings and trainings

### **Required Skills/Physical abilities:**

1. Effective listening
2. Good written and verbal communication
3. Promptness and flexibility

4. Ability to lift and carry up to 50 pounds, bend, squat, stand, stretch, regularly
5. Ability to follow written and verbal instructions

**Educational/Experience Requirements:**

1. High school diploma, with 2 years behavioral health experience or related course work (***some positions may require a bachelor's degree in related field***)
2. Knowledge of mental health issues, alcohol and drug use/misuse and people from varied backgrounds

**Licensing or other requirements:**

1. Valid Nebraska driver's license. Clean DMV record.
2. Must be at least 21 years of age.
3. (May require) ability to obtain State of Nebraska Med Aid License
4. No recent (within 5 years) felony record related to issues addressed in treatment programs.